

YOUNG COUNTY COMMISSIONERS COURT
OFFICIAL MEETING MINUTES

Date: April 28, 2025

Time: 9:30 a.m.

Location: Young County Courthouse, 516 Fourth Street, Room 106, Graham, Texas

Attendees:

- Win Graham, County Judge
- Commissioners: Jimmy Wiley, Scott Shook, Alan Craig,
- Commissioner Creswell was not present

1. Call to Order

The meeting was called to order at 9:30 a.m. All attendees stood if convenient.

2. Invocation and Pledges

Invocation was given by Scott Shook, followed by the United States and Texas Pledges.

3. Public Comments, Announcements, and Presentations

- Hotel Occupancy Tax Report: La Casa Tierra reported \$866.03 for March 2025. Acknowledged by the court.
- Tobacco Settlement Distribution: Texas Health & Human Services distributed \$9,499.40 to Young County. Acknowledged by the court.

4. County Clerk Minutes

Review of April 14, 2025, meeting minutes was tabled.

5. Treasurer's Financial Report

No Report Given. No action taken.

6. Auditor's Budget Amendments/Vouchers Payable

Cheryl Roberts presented amendments and vouchers payable.

Motion to Approve: Jimmy Wiley

Seconded by: Alan Craig

Motion carried. 4-0

7. Employee Bonds

Approval of the following:

- Harley Moore – 911 Mapping Coordinator – \$5,000

- Amber Hammond – Ft. Belknap Caretaker – \$5,000
- Erika Jimenez – Clerk for County Attorney – \$5,000

Motion to Approve: Alan Craig

Seconded by: Jimmy Wiley

Motion carried.4-0

8. Extension Agent March Report

Penny Berend requested reimbursement of \$861.30.

Motion to Approve: Jimmy Wiley

Seconded by: Scott Shook

Motion carried. 4-0

9. Statement of Revenue & Expenses

Review was tabled.

10. Food Truck Championship of Texas

Zach Balch requested courthouse closure at noon to allow setup for the annual Food Truck Championship of Texas festival on the square on June 6, 2025. Discussion only; no action taken.

11. Young County Extension & 4-H Volunteer Week Proclamation

Presented by Penny Berend.

Proclamation approved by all commissioners.

12. Rules for Metal Detectors at Fort Belknap

Revisions presented by Jim Hammond.

Motion by Jimmy Wiley to allow for the Caretaker of Fort Belknap to issue permits that would allow for supervised metal detection activities at Fort Belknap.

Seconded by: Scott Shook

Note: Stacy Creswell was not present.

Motion carried.4-0

13. Elder Abuse Awareness Month Proclamation

June 2025 declared Elder Abuse Prevention Month.

Motion to Approve: Jimmy Wiley

Seconded by: Alan Craig

Motion carried.4-0

14. Recommendation Letter – Young County Child Welfare Board

Recommendation letter from the Young County Child Welfare Board for Cliff Ozmun to fill a vacant board seat approved.

Motion to Approve: Win Graham

Seconded by: Jimmy Wiley
Motion carried.

15. Relocation of Precinct #3 Material Yard

Discussion tabled.

16. Hiring of Level 5 Architecture Firm

Proposal presented to retain Level 5 Architecture Firm to explore options for courthouse gazebo improvements/replacement.

Motion to Approve: Jimmy Wiley

Seconded by: Alan Craig

Motion carried. 4-0

17. Soil & Water Stewardship Week Proclamation

Proclamation approved.

18. Burn Restrictions

Discussion held; No action taken.

19. Adjourn/Recess

Motion to Adjourn: Scott Shook

Seconded by: Jimmy Wiley


Meeting adjourned. 4-0

Next Scheduled Meeting:

May 12, 2025

Certification

I, the undersigned County Clerk of Young County, Texas, do hereby certify that the above and foregoing is a true and correct record of the Young County Commissioners Court meeting held on April 28, 2025.


Attested by: Tina Gilliam,
County Clerk Young County, Texas
Date Approved: 5.27.25

Commissioners Court Signature Page

The following members of the Young County Commissioners Court were present and hereby acknowledge the approval of the meeting minutes from April 28, 2025.

YOUNG COUNTY COMMISSIONERS COURT